# **Configuration of GNU Privacy Guard**

# With Microsoft Outlook 2007 for Sending CTR/STR to CAFIU

## I. How to install and use Gnu Privacy Guard (Gpg4win)

## a. Install Gpg4Win

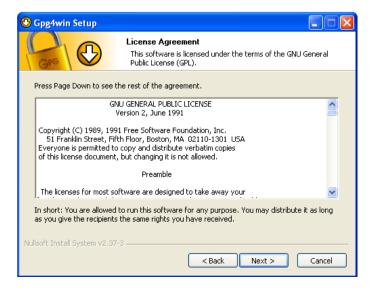
- Double click on **gpg4win-2.1.0.exe** 



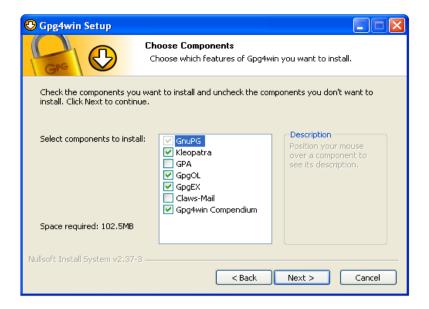
- Choose language and click ok



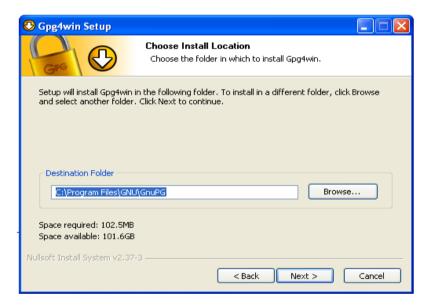
Click Next



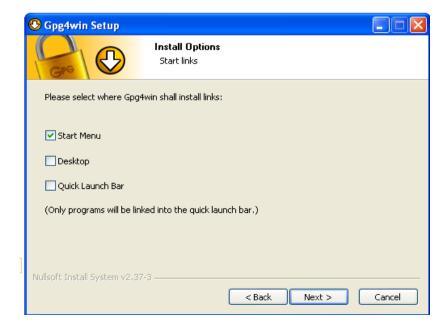
- Click Next



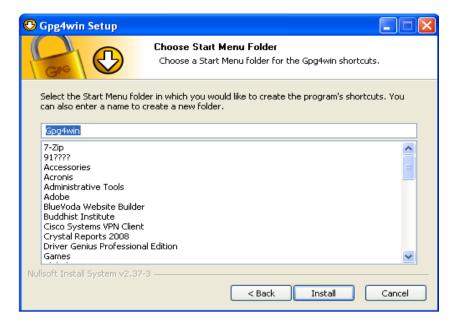
Choose Components and Click Next



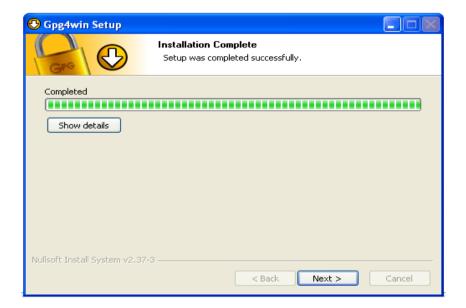
- Choose Install Location and Click Next



Choose Install Options and Click Next



- Click Install



Installation Complete and Click Next



- Click Next

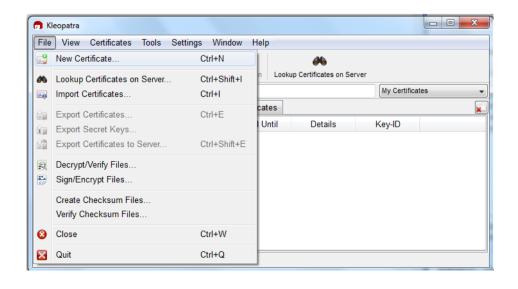


- Click Finish

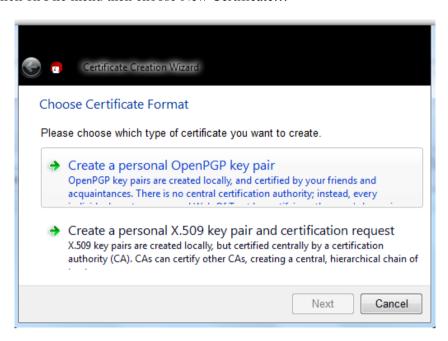
### b. Create New Certificate

- Open kleopatra

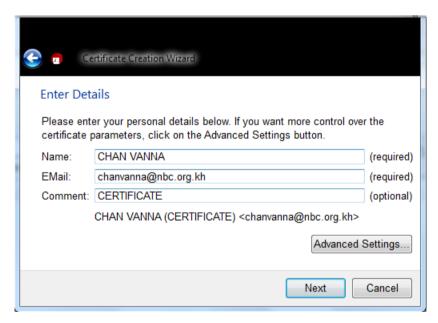




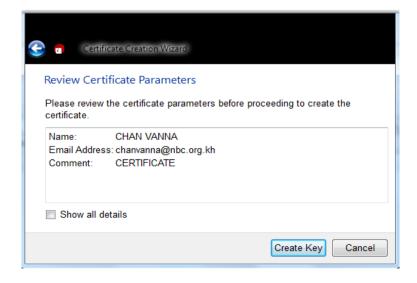
- Click on File menu then choose New Certificate...



- Choose Certificate Format : Create a personal OpenPGP key pair



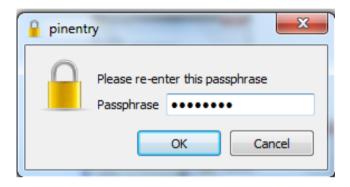
Enter your personal detail and Click Next



Review Certificate Parameters and Click Create Key



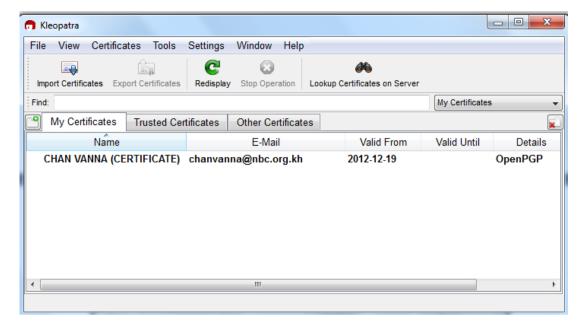
- Re-enter Pin Code (Passphrase)



- Re-enter the passphrase and Click OK

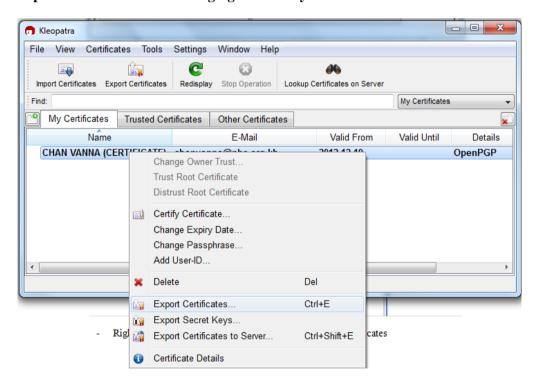


- The Key Pair has been successfully created. Click Finish.

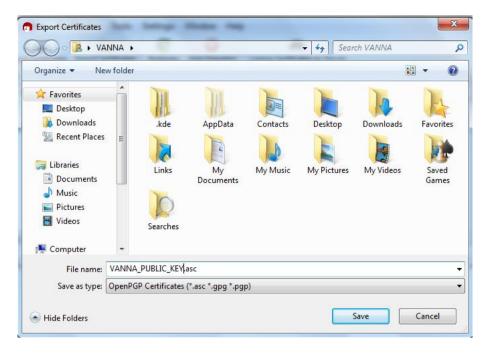


- The certificate has been created successfully

## c. Export Certificate for Exchanging Public Key with CAFIU



- Right click on the row of certificate and choose Export Certificates



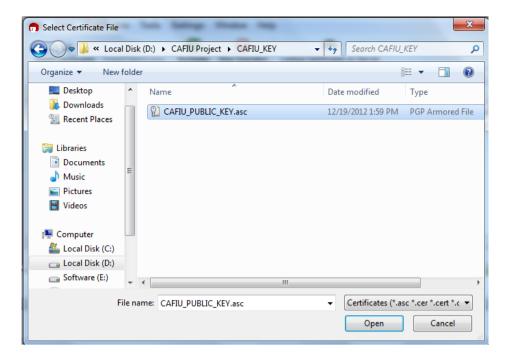
- Enter the file name of your public key (e.g. VANNA\_PUBLIC\_KEY.asc) and click Save

**Note:** This public key will be provided to CAFIU and CAFIU will also provide its public key to the banks and MFIs (Exchange public key).

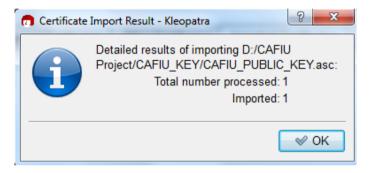
## d. Import Certificate (CAFI U PUBLIC KEY)



- Click Import Certificates

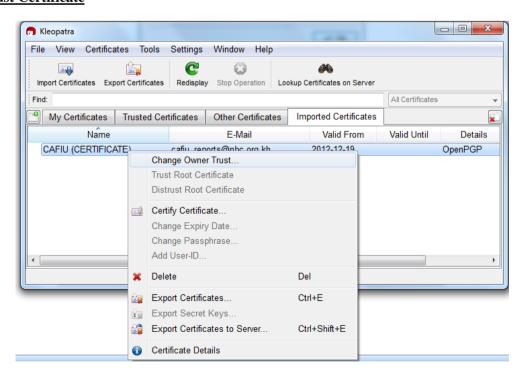


- Choose certificate file (e.g. CAFIU\_PUBLIC\_KEY.asc) and Click Open

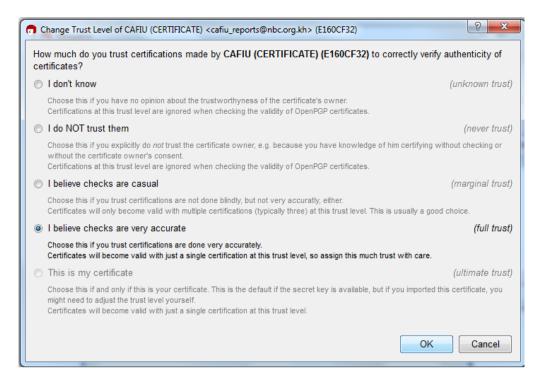


- The certificate has been imported successfully. Click OK

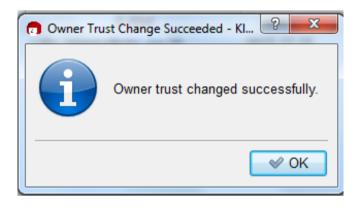
### **Trust Certificate**



- Click on the tab Imported Certificate and right click on certificate row then choose Change Owner Trust...

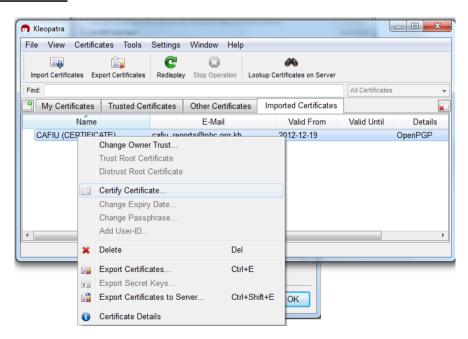


- Choose "I believe checks are very accurate" and Click OK

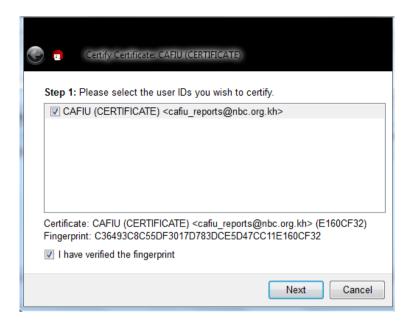


Owner trust changed successfully and Click OK

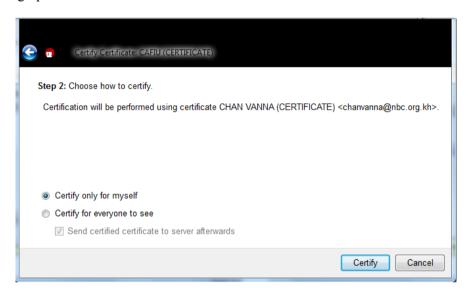
#### **Certify Certificate**



 Click on the tab Imported Certificate and right click on certificate row then choose Certify Certificate...



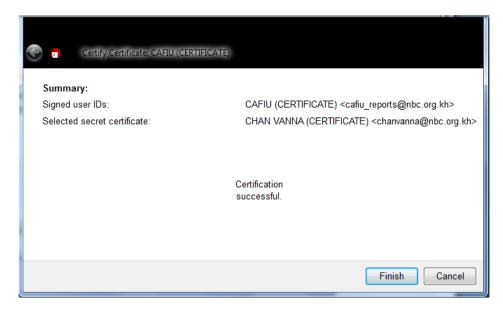
- Check "CAFIU(CERTIFICATE)<cafiu\_reports@nbc.org.kh>" and "I have verified the fingerprint" then Click Next



- Click Certify



- Enter the Passphrase of your certificate and Click OK



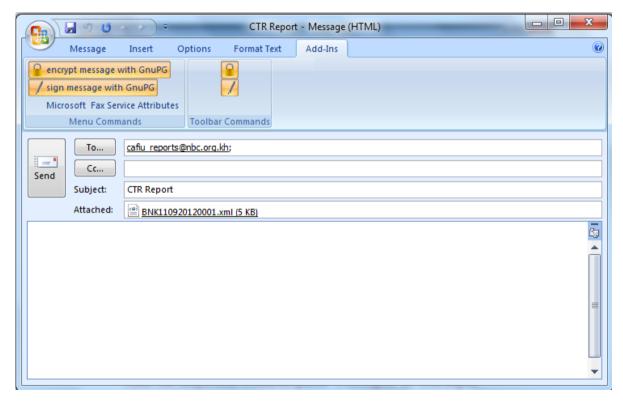
Click Finish

### II. How to send CTR / STR to CAFIU via Microsoft Outlook 2007

The banks and MFIs may produce the xml file from the core banking system or manually key in XSN file template provided by CAFIU.

#### Attach XML Reporting File to Secure Email and Send to CAFIU

Open Microsoft Office Outlook and configure the account with your bank's email used for creating certificate in Kleopatra (e.g. chanvanna@nbc.org.kh) .Then click button "New" to make a new mail message.



- Attach xml file of your report. Click Add-Ins and choose "encrypt message with GnuPG" and "sign message with GnuPG".

**Note:** The Subject may contain the phrase "CTR Report" or "STR Report" Click Send.



- Encrypt email by using recipient (CAFIU) pubic key of CAFIU and sign it by using sender (Bank or MFI) private key. Click OK.



Enter the passphrase of your certificate and Click OK. Report sent successfully.
A receipt will be automatically sent back to the Banks or MFIs after their reports have been successfully validated by CAFIU Electronic Reporting System.

